



Sample Letter of Supervision

(PLEASE COPY AND PLACE ON COMPANY'S LETTERHEAD)

Date _____

Chief Building Inspector
City of Mobile
P.O. Box 1827
Mobile, Alabama

RE: Project Name - Project Address- Letter of Supervision

This letter is to certify the drawings for the above referenced project were prepared in accordance with applicable state laws, currently adopted codes and ordinances adopted by the City of Mobile, Alabama, and submitted for your review.

The registered design professionals listed below are responsible to provide complete design services in their respective discipline, including construction administration services. Where there is no work proposed for a trade or discipline, it will be noted as not applicable. However, where work is proposed for a trade or discipline, I understand that permits will be required by the respective contractor.

Architect _____	Electrical Engineer _____
Structural Engineer _____	Mechanical Engineer _____
Plumbing Engineer _____	Other Consultant _____
Civil Engineer _____	Other Consultant _____

Sincerely,

Name _____
Title _____
Company _____

