# City of Mobile
## Right of Way Permit Application
### Major & Minor Project – Non-Franchisee

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**Application Date:** _____

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|---|---|---|---|---|
| **Applicant Information** | **Individual or Company Full Legal Name (if applicable)** | | **Applicant Contact Type** | |
| | **Name of Representative (First, Middle Initial, Last)** | **Title of Representative** | | |
| | **Business Phone Number** | **Cell Phone Number** | **Fax Number** | |
| | **Address** | **City** | **State** | **Zip Code** |
| | **Email Address** | | | |

**Project Street Name & Address** (please *use a legal 911 address – verify address using City of Mobile CityMap GIS Tool*):

_____

**Major or Minor Project** (*major projects are greater than 500 linear feet or one city block*): **Please Select Option**

**Type of Work to be Performed** (*please check all boxes which apply*):

☐ Commercial Development (*including sidewalks, driveways, storm drainage tie in, utility tie-ins, roadway work, etc.)*
☐ Residential Development (*for sidewalk and/or driveway only please use residential sidewalk/driveway application*)
☐ Utility Service Excavation ☐ Irrigation and/or Landscaping ☐ Non-Utility Use Agreement Work ☐ Other (Describe below)
☐ Sidewalk and/or Metered Parking Obstruction

Length of Sidewalk (ft): _____ # of Meters: _____ Begin Date: _____ End Date: _____

**Project Name:** _____

**Project Description:** _____

_____

**Please submit the following items along with the application:**

1. PDF file of the complete construction plans
2. Three (3) hard copies of the construction plans and any supporting documentation
3. Right of Way Fee Tabulation Sheet OR equivalent fee block on the construction plans
4. SHP, DXF, DWG or DGN file of any drainage and/or utility installations correctly referenced to NAD83 Alabama State Plane Coordinate System (West Zone) in U.S. Survey feet

**Submit to:** **In Person –** 205 Government Street, Mobile, AL 36644 – Government Plaza, South Tower, 3rd Floor, Engineering Department Right of Way Section Counter (exit left out of elevators)
**By Mail –** Engineering Department Right of Way Section, City of Mobile, P.O. Box 1827, Mobile, AL 36633-1827
**Online Via CSS –** Click here for CSS website, user manual, and contact info for CSS questions
**Submit digital files (PDF and CAD) to** rightofway.permits@cityofmobile.org

For additional information, please contact us at 251-208-6070 or rightofway.permits@cityofmobile.org

**I hereby certify that:** I have the full authority to make the foregoing application as, or on behalf of, the applicant; the information in this application and the required submittals are complete and accurate to the best of my knowledge; the work and facilities to be installed will comply with all Federal, State, and local laws, ordinances, rules, regulations, policies, and procedures; more specifically, I will comply with the Manual on Uniform Traffic Control and Devices and will not cut roots, trim branches, or remove any trees in the right of way without explicit approval from the City of Mobile.

**Signature of Applicant:** _____ **Date:** _____