

**MOBILE TREE COMMISSION MINUTES**

**SEPTEMBER 17, 2019 - 4:30 P.M.**

**COM MEETING ROOM, 1ST FLOOR, GOVERNMENT PLAZA**

**MEMBERS**

|   |   |                              |
|---|---|------------------------------|
| X | 1 | Dr. Maurice Holt             |
| X | 2 | Jesse McDaniel, Chair        |
|   | 3 |                              |
| X | 4 | Teresa Tessner               |
| X | 5 | Evan Cox                     |
|   | 6 | William Rooks, Sec/Treasurer |
|   | 7 | Terry Plauche, Vice-Chair    |

**STAFF**

|   |                   |                 |
|---|-------------------|-----------------|
| X | Urban Forestry    | Peter Toler     |
|   | Alabama Power     | Eric Garrett    |
|   | Planning & Zoning | Margaret Pappas |
| X | Planning & Zoning | Bert Hoffman    |

The Chair called the meeting to order and called the roll. He noted that there was a quorum present to hold a meeting.

**TREASURER’S REPORT**

The Chair presented the Treasurer’s Report in the absence of the Secretary-Treasurer. He stated that the beginning balance on August 1, 2019 was \$26,174.57. Income received was as follows: \$400.00 from Roy Lewis-Studio Bliss; \$400.00 from Ice House; \$200.00 from Robert Crow. The ending balance was \$27,174.57.

**PERMIT REQUESTS**

|           |                      |
|-----------|----------------------|
| <b>1.</b> | <b>None received</b> |
|           |                      |

**OTHER BUSINESS**

**A. Committee reports**

**i. Bylaws Committee – Standing Rules and Bylaws**

The Chair stated that, at the last meeting, the Bylaws Committee presented a draft of recommended changes to the Standing Rules and Bylaws. He noted that there was a requirement of a two-thirds majority to vote to amend the Standing Rules and Bylaws. He indicated that the vote on the amendments would need to be held over to the following meeting, provided the requisite number of members was present at the next meeting.

Mr. Hoffman stated that since the Forestry Department was working to fill out its staff, the Planning and Zoning Department would be transitioning out as the staff support for the Tree Commission. Therefore, Mr. Hoffman recommended that there should be an amendment to the proposed changes to reference the correct department providing staff support.

Mr. Hoffman stated that no comments from the public had been posted on the website.

**ii. Tree Care Committee**

The Chair stated that Mr. Formwalt was lead member of the Tree Care Committee.

Mr. Hoffman suggested that they elect another Committee chairman.

**B. Draft 2020 Application and Meeting Schedule**

After review and discussion of the proposed 2020 Application and Meeting Schedule, The Chair opened the floor for a motion to continue holding the meetings on the third Tuesday of each month at the same time. A motion was made by Dr. Holt, with second by Ms. Tessner, to approve the schedule as proposed.

The motion carried unanimously.

**ANNOUNCEMENTS**

Mr. Toler stated that Mr. John Peavy had suggested that once the staff support for the Tree Commission transitioned to the Urban Forestry Department, the Commission may want to move the location of the meetings to 1900 Hurltel Street where the Urban Forestry office is located. He stated that it was easier to park and access the building.

The Chair asked for staff to keep the Commission posted and give them time to consider this change.

**ADJOURNMENT**

With no further business before the Commission, the Chair made a motion to adjourn the meeting; the motion was seconded by Dr. Holt. The motion carried unanimously, and the meeting was adjourned.